Strandwood PTA General Board Meeting
September 1, 2022

Welcome and Agenda: (minutes by Madeleine Holt, Secretary) called to order at 6:01pm by Hannah Robrecht, President.
Quorum (quorum minimum: 16) met with 19 members in attendance in person at Strandwood Library.
In attendance (both members and non-members) were Madeleine Holt, Jennifer Roche, Jennifer Williams, Hannah Robrecht, Cheri Scripter, Don Nicoli, Jennifer Nebo, Jelena Lacy, Alicia Fates, Amanda Johnson, Maura Crvarich, Naomi Faulkner, Ryan Faulkner, Dylon John Weston, Emily Donaldson, Kelsie Piper-Bailey, Connie Sithi-Amnuai, Sunil Bhat, Kristin Fletcher, Marissa Shannon, Samantha Sheldon, Sarah Ruby, Mandy Armando, Kim Usar, Sarah Griffin, Laura McInerney, Denise Wright, and Alysan Zuppero.

Welcome and EBoard Introductions

Approval of Prior Meeting Minutes:
Motion to approve April 14, 2022, General Board meeting minutes by Holt, seconded and approved.

Principal's Comments (Cheri Scripter):
- Year off to great start
- Welcome to new staff: Erin Garland (inclusion teacher), Emily Boomer (Gr 3-5 EN teacher), Katie Page (vocal music M,Tu,W), Breanna Hui (school psychologist M,F), Meghan Hines (program specialist), Annie Hagglund (counselor Fri), Miranda Lomeli (SLPA), and Lauren Kurtz (PTA-funded IA)
- Katie Page is writing a Strandwood song to the tune of "We Will Rock You"
- Two 2nd grade teachers have agreed to remain at 32 (so 4 students will not need to transfer)
- Covid continues, 2-3 cases per week
- We are getting 5 Smart TVs from the district. All 2nd graders now have Chromebooks
- Outdoor Ed is a go. 4th graders will start collecting donations and fundraising soon
- Principal working on textbook sufficiency, Site Council, and finding more noon supervisors
- Need someone to paint basketball backboards at community clean-up day on 9/24
- Still interviewing for two more Instructional Assistants

Teacher's Report (Amber McCaffrey):
- Maura Crvarich reported on behalf of Teacher liaison
- TK/K – rules and procedures, site words, colors
- 1st – school and class procedure, site words, math, alphabet
- 2nd – building strong classroom community, math strategies, reading
- 4th – reading non-fiction, math, CA natural regions
- 5th – prepare for middle school, solar syst, states, reading A Fish in a Tree and Crash

Financial Reports (Jennifer Roche):
Recommend the approval of the 2022/2023 Budget (see Attachment #1) (Roche)
- Motion to approve the attached 2022/2023 budget by Roche, seconded and approved.

Recommend the Release of Funds as follows (see Attachment #2) (Roche)
- Motion for the release of funds as stated in the approved attached 2022/2023 budget by Roche, seconded and approved.

Motion to ratify check numbers 7440-7495 by Roche, seconded and approved.

Review financial reports (Budget vs Actuals, Statement of Activity, and Statement of Financial Position).

VP Reports

VP Communications (Laura McInerney)
- JSD went really well, welcome feedback for next year
- Konstella up and running, room parents use Konstella to communicate with classroom
- Roadrunner Fund still accepting donations
- Started Konstella committee for Committee heads if need to add something to Roadrunner newsletter, send by Thursday if possible

VP Programs (Jill Russell)
- Robrecht discussed that flyers are around school and on website

VP Ways & Means (Claire Garner)
- Roadrunner Fund – still have a lot of magnets
- Fall Fundraiser starting September 9-23
- Additional fundraisers are Book Fair, Future Fifth Grade fund, Auction
- Other programs: Box Tops, Amazon, eScrip (Lunardi's), Shutterfly. Go to *strandwoodpta.org* to find out more about these programs

VP Hospitality (Maura Crvarich)
- Day before school started provided lunch for teachers
- Room parents - meeting next Thursday
- Staff Appreciation Week (SAW) – teachers requested to go back to SAW in March

New Business

Motion to approve the following 2022/2023 PTA Fundraising Activities and Coordinators:
- Roadrunner Fund - August (Laura McInerney, Stephanie Schlegel)
- Fall Fest – October (Sarah Griffin)
- Believe /Otis Spunkmeyer Fall Fundraiser (Claire Garner)
- DDA – March (Hannah Robrecht)
- Box Tops (Claire Garner)
- Amazon (Claire Garner)
- eScrip/Benefit Mobile (Claire Garner)
- Shutterfly (Claire Garner)
- Future 5th Grade Fund, Movie Nights - Class of 2024 (Alicia Fates)
- Sloat Growing Up Green (Claire Garner)
- Book Fair – Fall, Spring (Emily Donaldson)
- Winter Show (Sara Ruby, Mindy Armando)

Motion by Gali, seconded and approved.

Motion to approve the following 2022/2023 PTA Programs and Coordinators:
- Strandwood Art Program (Ashley Gustafson)
- Bike Safety/Walk & Bike to School Day (Jill Russell)
- Fall Fest (Sarah Griffin)
- Gardening and Facility Improvement Club, Community Service Day – (Jennifer Williams, Tannaz Alizadeh)
- Green Team (Michele Gunnett)

- Read and Dream (Jessica Rovanpera)
- Sutter's Fort (Madeleine Holt)
- After School Enrichment:
  - iHeartArt, AllFiredUpArt, Basketball, BatonTwirling, Cheer/Tumbling, Chess, CookingAroundtheWorld, Drawing–U ShineFrench&Art, DodgeBall, FirstTeeGolf, FlagFootball, FUNKMODEHipHop, Futsal, Garden Club, GOTR, Kicksmart Kickboxing, Lacrosse, LeadHer, LEGO, Music Theater, Science, Speed & Agility, Stop motion Animation, Street Hockey, Tennis, Uklele, Volleyball, Chinese/Spanish IES Language Foundation (all Jill Russell)

Motion by Gali, seconded and approved.

- Discussion about future of Winter Performance (production of Snow Queen by Hans Christian Andersen). K-2 class participation, 3-5 try out or work backstage. Proposing Saturday, December 10th .
- Open EBoard positions: Assistant Ways & Means, Assistant Programs, and Financial Secretary
- Future Fifth Grade fund discussion.

Old Business:
Motion to approve Events Calendar as presented below by Gali, seconded and approved.

Open Discussion:
Suggestions to get more picnic tables for kids to eat lunch, and more tables with shade. District is sending 6 new tables.

Events Calendar:
- Labor Day (9/5 No School)
- Community Service Day (9/24)
- Fall Fundraiser (9/9-9/23)
- PTA General Association Meeting (10/6 at 6pm in Library)
- Teacher In Service Day (10/11)
- Fall Book Fair (10/28-11/2)
- Fall Fest (10/28)
- Dinner Dance Auction (4/22/23)

Meeting adjourned at 7:44pm

Minutes by *Madeleine Holt*, Secretary

ATTACHMENT #1

Strandwood PTA

Budget Overview: Budget year 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL
Revenue	
Revenue	
DDA Revenue	60,000.00
Fundraising	
A-Thon	18,000.00
Fall Fundraiser	25,000.00
Spirit Wear	2,000.00
Total Fundraising	**45,000.00**
Future Fifth Grade Fund (Next Year's Class)	
Dine Out Night/Food Trucks	2,500.00
Fall/Spring Fest Food Sales	1,800.00
Flower Grams	2,000.00
Game Night	500.00
Holiday Ornaments	50.00
Movie Night	1,500.00
See's Candy	8,000.00
Spring Product Sale	5,000.00
Total Future Fifth Grade Fund (Next Year's Class)	**21,350.00**
Jump Start Day	
Directed Donations	785.00
Matching Donations	2,000.00
Membership Dues	1,700.00
Roadrunner Fund	41,010.00
Total Jump Start Day	**45,495.00**
Loyalty Programs	
Amazon	700.00
Box Tops	10.00
Escrip	250.00
Farm Fresh to You	500.00
Total Loyalty Programs	**1,460.00**
Other Revenue	
Book Fair	5,000.00
Interest - 9 Month CD	20.00
Interest - Money Market	15.00
Sutter's Fort c/o 2023 & 2024	6,000.00
Total Other Revenue	**11,035.00**
Total Revenue	**184,340.00**
Total Revenue	**$184,340.00**
GROSS PROFIT	**$184,340.00**
Expenditures	
Expenses	
DDA Expense	18,000.00

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Strandwood PTA

Budget Overview: Budget year 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL
Fifth Grade Fund (Current Year's Class)	25,562.16
Fundraising - Cost of Goods Sold	
Book Fair - COGS	250.00
Spirit Wear - COGS	2,000.00
Total Fundraising - Cost of Goods Sold	**2,250.00**
Fundraising Expenses	
A-Thon	1,000.00
Fall Fundraiser Expenses	500.00
Roadrunner Fund Incentives	700.00
Total Fundraising Expenses	**2,200.00**
Future Fifth Grade Fund (Next Year's Class)	
Fall/Spring Fest Food Sales	700.00
Flower Grams	200.00
Game Night	175.00
Holiday Ornaments	50.00
Movie Night	300.00
See's Candy - Winter	5,200.00
Spring Product Sale	3,250.00
Total Future Fifth Grade Fund (Next Year's Class)	**9,875.00**
General & Administrative	
Accountant Fees	1,250.00
Communication Folders	1,100.00
Credit Card Fees	4,500.00
Disaster Preparedness	300.00
Field Trip Support	500.00
General Administrative	400.00
Hospitality	2,250.00
Insurance-Liability, D and O	275.00
Jump Start Day/Other Expense	250.00
Membership and Dues	845.00
Quickbooks Annual Fee	860.00
Student Council	50.00
Website Hosting	216.00
Zoom Video Hosting	152.00
Total General & Administrative	**12,948.00**
Prior Year Expenses	
Prior Year Reading IA's	5,768.98
Prior Year Science IA's	6,777.76
Total Prior Year Expenses	**12,546.74**
PTA Programs	
Book Fair Expense	250.00
Fall/Spring Fest	1,000.00
Gardening and Facility Improvement	500.00

Strandwood PTA

Budget Overview: Budget year 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL
Green Team	500.00
Movie License	500.00
Nutcracker	1,500.00
Read and Dream	4,000.00
Total PTA Programs	**8,250.00**
Sutter's Fort c/o 2023 & 2024	6,000.00
Teacher and Instructional Support	
Art Docent Program	1,500.00
Art Enrichment	1,000.00
Day Planners	450.00
Directed Donations	
DD - Art Program	5.00
DD - Bartlett	50.00
DD - Beck	6.00
DD - Brownstein	250.00
DD - Guncheon	100.00
DD - Kolbeck	20.00
DD - Larson-Guerra	30.00
DD - Lowenstein	100.00
DD - Maeder	70.00
DD - S. Wilson	100.00
DD - Zeppegno	40.00
Total Directed Donations	**771.00**
Instructional Aides/Site Support	
Grade Level IA's	33,000.00
Reading IA's	18,215.00
Science IA's	21,300.00
Total Instructional Aides/Site Support	**72,515.00**
Library Support	7,000.00
Office Supplies and Equipment	500.00
Principal/Cheri Scripter	1,000.00
Teacher Allotments	
1st - Gina Zeppegno	600.00
1st - Kandice Caicedo	600.00
1st - Tracy Bartlett	600.00
2nd - Anna Rowe	600.00
2nd - Gaudy O'Connell	600.00
2nd - Michelle Maeder	600.00
3rd - Eve Lowenstein	600.00
3rd - Kathleen Hoffman	600.00
3rd - Lia Bloodgood	600.00
4th - Diana Brownstein	600.00
4th - Randi Bittner	600.00

Strandwood PTA

Budget Overview: Budget year 2022-2023 - FY23 P&L

July 2022 - June 2023

	TOTAL
4th - Stephanie Wilson	600.00
5th - Amber McCaffrey	600.00
5th - Heidi Beck	600.00
5th - Jen Larson-Guerra	600.00
Cheri Scriptor/Blue Slip Party	600.00
Custodians	300.00
K - Jillian Tappin	600.00
K - Keri Guncheon	600.00
K - Sandra Doll	600.00
Magnet/Benchmark - Erin Garland	300.00
Music (Instrumental) - Josie Bromley	300.00
Music (Vocal) - Katie Page	300.00
New teacher/classroom	300.00
OT - Megan Giacomino	300.00
Reading - Jane Lipps-Marnhout	600.00
Resource - Dawn Micanovic	600.00
Science - Kim Kolbeck	600.00
SD - Emily Boomer	600.00
SD - Lisa Hitt	600.00
STEAM/Interv. - Lindsay Sowko	300.00
TK/K - Crissy Bilyk	600.00
Total Teacher Allotments	**17,100.00**
Total Teacher and Instructional Support	**101,836.00**
Total Expenses	**199,467.90**
Total Expenditures	**$199,467.90**
NET OPERATING REVENUE	**$ -15,127.90**
NET REVENUE	**$ -15,127.90**

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ATTACHMENT #2

Release of Funds - September 1, 2022
General Meeting

Spirit Wear - COGS	2,000.00
Roadrunner Fund Incentives	700.00
Movie Night	300.00
General & Administrative	
Communication Folders	1,100.00
Credit Card Fees	4,500.00
Disaster Preparedness	300.00
Field Trip Support	500.00
General Administrative	400.00
Hospitality	2,250.00
Insurance-Liability, D and O	275.00
Jump Start Day/Other Expense	250.00
Membership and Dues	845.00
Quickbooks Annual Fee	860.00
Student Council	50.00
Website Hosting	216.00
Zoom Video Hosting	152.00
Prior Year Reading IA's	5,768.98
Prior Year Science IA's	6,777.76
Movie License	500.00
Art Docent Program	1,500.00
Day Planners	450.00
Library Support	7,000.00
Office Supplies and Equipment	500.00
Principal/Cheri Scripter	1,000.00
Teacher Allotments	
1st - Gina Zeppegno	600.00
1st - Kandice Caicedo	600.00
1st - Tracy Bartlett	600.00
2nd - Anna Rowe	600.00
2nd - Gaudy O'Connell	600.00
2nd - Michelle Maeder	600.00
3rd - Eve Lowenstein	600.00
3rd - Kathleen Hoffman	600.00
3rd - Lia Bloodgood	600.00
4th - Diana Brownstein	600.00
4th - Randi Bittner	600.00
4th - Stephanie Wilson	600.00
5th - Amber McCaffrey	600.00
5th - Heidi Beck	600.00
5th - Jen Larson-Guerra	600.00

Cheri Scriptor/Blue Slip Party		600.00
Custodians		300.00
K - Jillian Cary		600.00
K - Keri Guncheon		600.00
K - Sandra Doll		600.00
Magnet/Benchmark - Erin Garland		300.00
Music (Instrumental) - Josie Bromley		300.00
Music (Vocal) - Katie Page		300.00
New teacher/classroom		300.00
OT - Megan Giacomino		300.00
Reading - Jane Lipps-Marnhout		600.00
Resource - Dawn Micanovic		600.00
Science - Kim Kolbeck		600.00
SD - Emily Boomer		600.00
SD - Lisa Hitt		600.00
STEAM/Interv. - Lindsay Sowko		300.00
TK/K - Crissy Bilyk		600.00
Total Teacher Allotments	**$**	**17,100.00**
All current DD totaling ($771.00) and future directed donations	$	771.00
	$	56,065.74