

## **Strandwood PTA General Association Meeting**

### **September 3, 2020**

**Welcome & Agenda:** (minutes by Lawson): called to order at 7:03 pm by Castle using Zoom

Virtually attended by: Maggie Castle, Lindsey Dohman, Lindsey Sowko, Jody Lawson, Anne Swanson, Michelle Kinslow, Jennifer Roche, Anna Tsai, Eva Yee, Heidi Sansone, Liz Mallon, Tod Gomes, Madeleine Holt, Stephanie Taheri, Stephanie Markowitz, Shannon Veltri, Christine Coassin, Stacey Norman, Cheri Scriptor, Jenn Schofield, Katharine Chapman, Tracie Watanabe, Scott Thomas, Laura Bardon, Hannah Slade, Renee Schumacher, Angela Estrada-Dennis, Sarah Griffin, Jeff Netzeband, Tesse Struve

#### **Approval of Prior Meeting Minutes:**

Motion to approve the May 28, 2020 General Association meeting minutes by Lawson, seconded and approved

#### **Principal's Comments (Scripter)**

- Held two Q&A sessions with parents yesterday with low attendance. Hopefully that means most questions have been getting answered. More sessions will occur as we move through the year. (Parents stated that distance learning was going better so far this fall than in spring. No-MDUSD will not be applying for a waiver at this time.)
- Have loaned out around 300 chromebooks to our school community.
- Have over 100 kindergarten students this year which caused us to create a TK/K combo and a K/1st combo as we lost a teacher at that grade level.
- We did not renew our Classroom IA contracts however they will be getting paid by the district to continue through October 26th as MDUSD did not cancel their contracts when they were supposed to earlier in the year.
- Thank you to everyone for their patience as we have navigated through distance learning so far!
- Outdoor Ed has been cancelled by the venue for the 20-21 school year so our 5th graders will not be attending LomaMar. Other field trips will be considered as things open up and students return to school.

#### **Teacher's Report (Sowko)**

- Thank you to the PTA for the welcome back gifts/goodies received! And thank you to parents for their extra support!
- Kids are all really working hard to get everything figured out.

#### **Financial Reports (Roche)**

Recommend the approval of the 2020/2021 Budget: see attached Budget Overview (Roche)

- Motion to approve the attached 2020/2021 budget as presented by Roche, seconded and approved

Motion to Release the Budgeted Funds as presented by Roche, seconded and approved:

- General & Administrative Accountant Fees 1,250.00
- Communication Folders 950.61
- Roadrunner Fund Incentives 460.00
- Day Planners 395.64
- Community Support 200.00
- Credit Card Fees 3,000.00
- Disaster Preparedness 300.00
- Field Trip Support 500.00
- General Administrative 400.00
- Hospitality/Misc 1,750.00
- Insurance-Liability, D and O 258.00
- Jump Start Day/Other Expense 200.00
- Membership and Dues 705.00
- Quickbooks Annual Fee 755.00
- Student Council 50.00
- Website Hosting 216.00
- Zoom Video Hosting 119.92
- Prior Year Accountant Fees 1,250.00
- Prior Year Art IA 1,536.26
- Prior Year Grade Level IA's 7,297.34
- Prior Year Reading IA's 4,831.41
- Prior Year Science IA's 5,691.45
- Sutter's Fort c/o 2021 2353.97
- Art Enrichment (Opera a la Carte ect) 500.00
- Computer Lab Supplies and Equip 200.00
- All Directed Donation 1740.00
- Instructional Aides/Site Support:
  - Art IA (Kurk) 5,318.00
  - Reading IA (Lee) 17,411.00
  - Science IA (Kolbeck) 19,840.00
- Library Support 5,102.43
- Office Supplies and Equipment 500.00
- Teacher Allotments:
  - 1st - Alexis McIntyre 500.00
  - 1st - Laura Thorsen 500.00
  - 1st - Tracy Bartlett 500.00
  - 2nd - Anne Rowe 500.00
  - 2nd - Brenda Barnhart 500.00
  - 2nd - Gaudy O'Connell 500.00
  - 2nd - Michelle Maeder 500.00
  - 3rd - Eve Lowenstein 500.00

- 3rd - Kandice Caicedo 250.00
- 3rd - Kathleen Hoffman 500.00
- 3rd - Lia Bloodgood 500.00
- 3rd - Lindsay Sowko 250.00
- 4th - Diana Brownstein 500.00
- 4th - Randi Bittner 500.00
- 4th - Stephanie Wilson 500.00
- 5th - Amber McCaffrey 500.00
- 5th - Heidi Beck 500.00
- 5th - Jen Larson-Guerra 500.00
- Art - Sharon Kurk 500.00
- Cheri Scriptor/Blue Slip Party 500.00
- Custodians 250.00
- Instrumental Music - Josie Bromley 250.00
- Vocal Music - Ge Blind 250.00
- K - Jillian Cary 500.00
- K - Keri Guncheon 500.00
- K - Sandra Doll 500.00
- K/1st - Gina Zeppegno 500.00
- Magnet Program - Dara Duane 250.00
- Reading - Kathy Lee 500.00
- Resource - Dawn Micanovic 500.00
- Science - Kim Kolbeck 500.00
- SD - Emily DeWolf 500.00
- SD - Lisa Hitt 500.00
- TK/K - Crissy Bilyk 500.00
- Motion to ratify checks #7187-7203 by Roche, seconded and approved
- Review of financial reports presented by Roche

## **VP Reports**

### VP Communication (Watanabe)

- Jump Start Day went as good as it could considering they were making changes right up until it happened! Made many of the options normally done at school available online. Did lots of updating of the website!
- Currently 514 people have signed up for Konstella and are working on rolling out room parents. Will see how that changes how the platform is used! Many teachers are using it for their classrooms and grade levels. (Hear desktop version has more features than the app.)
- Roadrunner Fund (formerly known as the Fund for Excellence-FFE) is still very low this year so far compared to previous years (22k vs 44k+)
- Looking at doing a Roadrunner Spotlight moving forward. It would be a way to highlight students, parents, teachers, etc. to bring our community closer together. Would be sent

out in our current E-Newsletter. Current nominees: DiPretoro family, Maggie Castle, Lindsey Dohlman, Jody Lawson, Mrs. Zeppeigno, and Tracie Watanabe

- Sutter's Fort: current 5th graders are returning clothing as they were unable to attend this past spring and cannot make up in the fall. They are not sure what will happen with our 4th graders for this year, or if they'll be able to attend.
- Fall Fest: Will not occur this fall, but may try to run a Spring Fest
- Read & Dream: Has moved online. Submit your minutes on the google form that will be coming out in the Roadrunner or is currently in Konstella!
- Green Team: Still doing recycling of markers and glue sticks and hope to have meeting soon.
- Spiritwear: Had 88 orders online so are very happy with that! Will look to host another in the spring!

#### VP Programs (Schumacher)

- Some of our vendors are offering online classrooms so will be posting information for our parents for those until we can be back on campus. Will work on getting after school programs back up and running at that point too.

#### VP Ways & Means (Holt)

- Konstella tip: It's easier to use from a computer instead of the app
- Fall Fundraiser runs from September 11-25, and product pick up will be in early November. It will be Believe products and Otis Spunkmeyer cookie dough. It will all be offered online and we will have a drive up pick up available in November. Asking teachers to show a small 5 minute video for their class and asking Principal Scriptor to send out info by email too. Will attempt to have daily prizes still available for students. There will also be cumulative sales prizes (prize parade) but no movie nights, Kona Ice reward, etc due to COVID restrictions.

#### VP Hospitality (Taheri)

- Working on getting all of the room parents set up on Konstella as well as recruiting parents for other needed positions.
- Room Parent Meeting date is TBD, likely late September.

#### **Unfinished Business**

- 6/30/20 Fiscal Year-End Audit Status: currently being wrapped up by Jessica Muldau

#### **New Business/Recommendations of the Executive Board**

Motion to approve the following 2020-2021 PTA Fundraising Activities & Coordinators:

- Roadrunner Fund (Madeleine Holt, Ami Stevens)
- Believe/Otis Spunkmeyer Fall Fundraiser (Madeleine Holt, Ami Stevens)
- DDA (Jill Freeman, Courtney diPretoro)
- Box Tops (Jenn Schofield)
- Amazon (Madeleine Holt, Ami Stevens)

- eScrip/Benefit Mobile (Madeleine Holt, Ami Stevens)
- Shutterfly - (Madeleine Holt, Ami Stevens)
- Book Fair - (Jenn Schofield, Tracie Watanabe)
- Future 5th Grade Fund - Class of 2022 (open unless noted): includes Movie Nights, Fall/Spring Fest Food Sales, Flower Grams (Shannon Veltri), Family Game Night, Winter Product (See's Candy) Sales -(Madeleine Holt, Ami Stevens), Spring Product (See's Candy) Sales -(Madeleine Holt, Ami Stevens), Jamba Juice Card sales, Dine Out Nights, Class T-shirts
- Sloat Growing Up Green (OPEN)

Motion by Holt, seconded and approved

Motion to approve the following 2020-2021 PTA Programs and Coordinators:

Programs:

- Art Enrichment i.e. Opera a la Carte, Oakland Ballet, etc. (OPEN),
- Bike Safety/Walk & Bike to School Day (Renee Schumacher)
- Disaster Preparedness (OPEN)
- Fall/Spring Fest (Jody Lawson & Shannon Veltri)
- Gardening & Facility Improvement Committee (Tesse Struve)
- Diversity, Equity & Inclusion Committee (OPEN)
- Community Service Day (Green Team)
- Green Team (Jenifer Osterholt & Tracie Watanabe)
- Movie Nights (OPEN)
- Parent Ed. (OPEN)
- Read and Dream (Sarah Eitelgeorge & Brooke Schwiers)
- Sutter's Fort (Claire Voorhies)
- After School Enrichment: • All Fired Up Art (Jill Russell), Basketball (Renee Schumacher), Baton Twirling (Renee), Cheer/Tumbling (Renee), Chess (Jill), Cooking Around the World (Jill ), Drawing - (Renee), Dodge Ball (Renee), First Tee Golf (Renee), Flag Football (Renee), FUNKMODE Hip Hop (Jill), Futsal (Renee), Garden Club (Jill), GOTR (Carrie Veurink), Kicksmart Kickboxing (Renee), Lacrosse (Renee), LeadHer (Jill), LEGO (Jill), Music Theater (Renee), Science (Renee), Speed & Agility (Renee), Stop-motion Animation (Renee), Street Hockey (Renee), Tennis (Renee), Ukulele (Renee), Volleyball (Renee)

Motion by Lawson, seconded and approved

- Motion to approve Events Calendar as presented below by Lawson, seconded and approved

### **Open Discussion**

- We still are looking for a Parliamentarian for our Executive Board. Will need to update bylaws this year hopefully! (possibly Angela Estrada-Dennis)

### **Announcements**

- Labor Day – Mon. Sept. 7 NO SCHOOL
- Fall Fundraiser - Sept. 11-25
- PTA General Assoc. Meeting - Oct. 1 @ 7pm (via Zoom)
- Community Service Day - Sat., Oct. 10 (TBD)
- PTA General Assoc. Meeting - Nov. 5 @7pm (via Zoom)
- Veteran's Day - Wed., Nov. 11 NO SCHOOL
- Thanksgiving Recess – Nov. 23-27 NO SCHOOL
- PTA General Assoc. Meeting – Dec. 3 @7pm (via Zoom)
- Winter Recess – Dec 21–Jan 4 NO SCHOOL (Classes resume 1/5/2021)

Meeting adjourned at 8:58 pm